

# ORGANIZING A BOARD OF DIRECTORS

THE PRIMARY BUILDING BLOCK OF A  
SUCCESSFUL ORGANIZATION

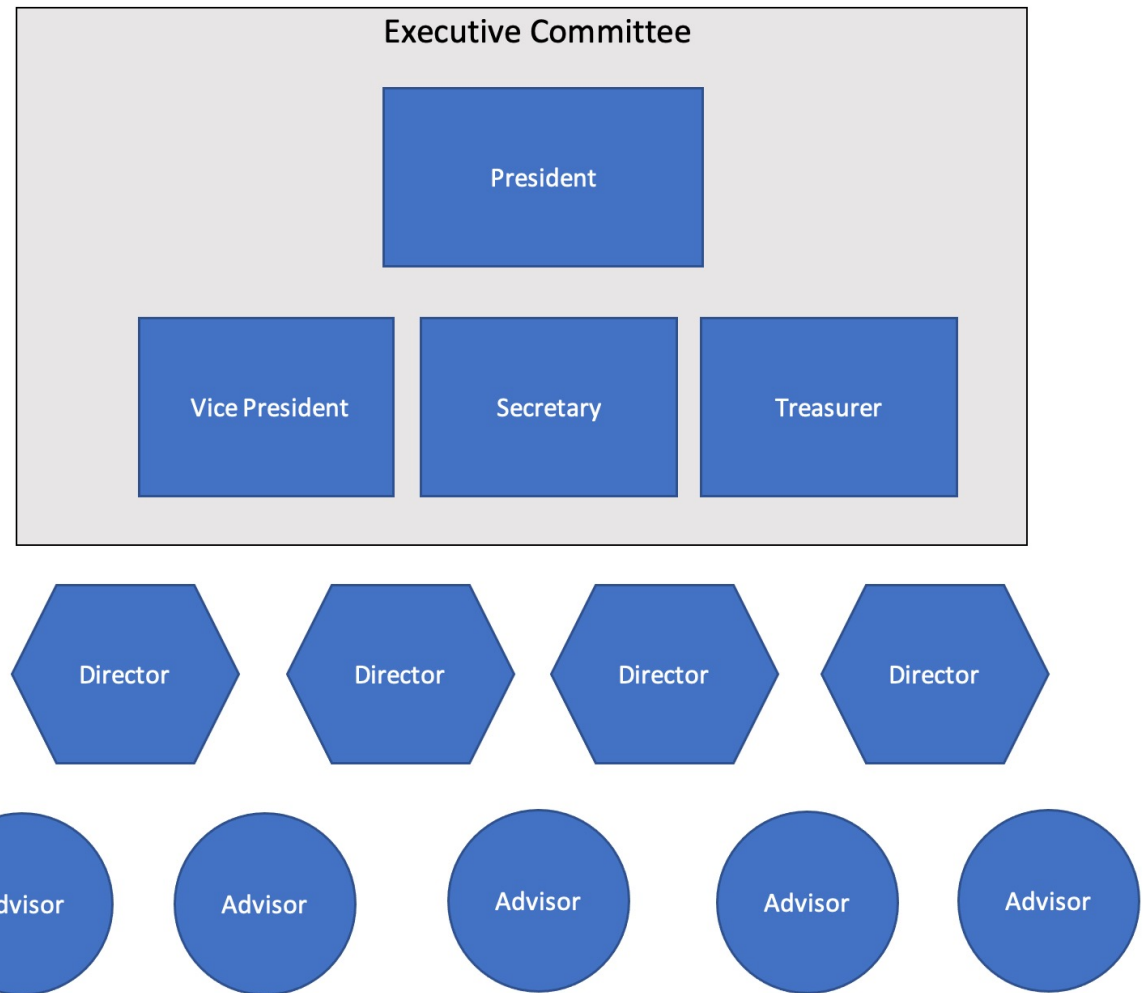




# Board of Directors

- A high-functioning board cannot be overstated for sustainability
- It must be led by competent and dedicated individuals
- Members must similarly be deeply involved in the operation of your CWRT

# Board Structure





# Member Selection

- President & Executive Committee
  - Constantly meet with CWRT members
  - Identify potential board members
- It's the duty of the President & Executive Committee
  - Recommend new board members



# Advisory Board

- Invite advisory board members to Executive Committee meetings
- Although they cannot vote, encourage them to take an active role
- Most new board members will develop from the advisory board



## Board Service

- Prospective board members should be interviewed to fill a position
- Provide the bylaws to the candidate before the interview
- Determine how they would like to contribute
- Fill a void, not an empty chair
- Suggest term limits of 2 years



# Conditions of Service

- Expectations
  - Either chair a committee or
  - Serve on two committees
  - Active participation is required



# Board Committees

- Committees composed of two or three members each
- President should be an *ex-officio* member of each committee





# Governance

- President should meet with each committee chair prior to board meetings
  - In person
  - Telephone
- President should be provided business cards so as to be available at all time



# Transition

- Transition is natural, expected and necessary
- Always make appointments while considering who might become the replacement



# DISCUSSION